



UTKAL UNIVERSITY

Vani Vihar, Bhubaneswar - 751004

Guidelines for Awarding Emeritus Professor

1. Introduction

The Utkal University floated the Scheme of “Emeritus Professor” in order to provide an opportunity to the superannuated teachers who have been actively engaged in research and teaching programs in the preceding years to undertake research, without any restriction of position or pay scales.

2. Objectives

To provide an opportunity to superannuated teachers to pursue active research and teaching in their respective field of specialization in Utkal University.

3. Target Group and Eligibility

Target Group- Highly qualified and experienced, superannuated teachers of recognized universities/ colleges/institutions.

- i) **Eligibility** - The eligibility will be based on the quality of research and published work contributed by the teacher in her/his service career. The awardee (superannuated) can work under this scheme with a well-defined time bound action plan up to the age of 70 years or up to two years (non-extendable) of the award whichever is earlier. No extension under the scheme is admissible and hence the proposal should be well defined with a time bound action plan so that it is completed within the prescribed tenure.

4. Nature of Assistance Available under the Scheme

The assistance available under the scheme is:

- i) Honorarium should be equal to the last pay drawn minus monthly pension receiving.
- ii) Contingency grant (non-lapsable) of Rs. 50,000 (Rupees fifty thousand) towards secretarial assistance, travel within the country connected with the research project, stationery, postage, consumables, books and journals and equipment. However, books, journals and equipment etc. procured out of the contingency grant will be the property of the university/college/institute.
- iii) Foreign visit in connection with the approved research work of the awardee will be limited to once in a year with the prior approval/no-objection of the Vice-Chancellor, Utkal University.
- iv) The expenditure would be accounted for audit by the university department concerned like any other departmental expenditure.

5. Leave

All kinds of leaves will be approved the Vice-Chancellor, Utkal University.

6. Procedure for Applying for the Scheme

The proposal to invite Emeritus Professor may be initiated by the concerned school / department / center. The invitation shall be extended with the approval of the Vice-Chancellor Utkal University.

7. Selection Procedure

Emeritus Professor is awarded on the basis of recommendation of the Expert Committee constituted by the Vice-Chancellor, Utkal University for the purpose. The Expert Committee will be composed of the following members.

- a) The Vice-Chancellor or her / his nominee (Chair)
- b) Dean (Academics / Research)
- c) Head of the concerned Department.
- d) Two External Expert (Nominated by the Vice-Chancellor)

The applicant should not be holding any other post or be gainfully employed anywhere at the time of joining the Emeritus Professor. The award is subject to this guideline and will be effective from the actual date of joining in the University.

8. Joining

The candidate should join the Professorship within one month from the date of issue of Award letter, failing which the award will be treated as cancelled.

9. Feedback

- (i) Emeritus Professor under this Scheme of Utkal University will have to submit a feedback in form of the report on the Research work done.
- (ii) After completion of the Research work, the Emeritus Professor will submit her/his research work to Parija Library repository and Utkal University Website along with the research paper published by the end of the tenure. The Professor will be issued a Completion Certificate after successfully submitting comprehensive report of research work and publication in Parija Library repository and Utkal University Website.

10. Resignation

Resignation of the Emeritus Professor will be forwarded to the Vice-Chancellor by the concerned Department / CoE. The grant will be released up to the date of resignation tendered by the Professor.

11. Cancellation of Award

The award is liable to be cancelled in the following cases:

- (i) If the awardee is found to be ineligible to receive the award, at any point of time during the entire duration of the Professorship.
- (ii) Any false information furnished by the applicant
- (iii) Misconduct of Awardee
- (iv) Unsatisfactory progress of research work of the awardee

12. Monitoring

At the end of assignment, every Adjunct Faculty will submit a “**Performance Report**” to the Utkal University which may be considered for her/his continuation / renewal of next tenure.

Approved by the Honourable Syndicate in its meeting held on 5 July 2019 vide Item No.3