



UTKAL UNIVERSITY
Vani Vihar, Bhubaneswar - 751004

Guidelines for Empanelment of Adjunct Faculty for Departments and Centre of Excellences (CoEs) of Utkal University

1. PREAMBLE

Due to the dynamic ecosystem of the Indian higher education, and for the improvement of the quality and quantum of cutting-age research, Utkal University started the following nine Centers of Excellence (CoEs) under RUSA 2.0 besides her 29 departments.

1. High Energy & Condensed Matter Physics
2. Advanced Materials and Applications
3. Environment, Climate Change & Public Health
4. Public Policy & Governance
5. Centre for North-East India Studies
6. Global Centre of Rural Studies
7. Centre of Study of Unorganized Labour
8. Centre for Study of Languages, Culture & Heritage
9. Utkal Entrepreneurship and Career Hub

Therefore, it becomes imperative to involve experts, professionals and researches from diverse fields to contribute to the emerging needs of higher education system. The Indian higher education system is poised to make itself more relevant to the needs of industry and employment opportunities keeping in mind the rapid changes in job requirements and needs of the economy. Acute shortage of quality faculty is widely felt in the system of higher education as a whole.

It is well realized that there is lot of creative talent and intellectual resources available within the country that are not formally connected to the higher education system. It is imperative that the expertise and experience of such individuals, who are outside the main stream academic system, flows into our universities. This would enhance, strengthen and improve the quality of teaching, training and research. The current massive expansion phase in higher education in Odisha and particularly in Utkal University, mandating huge programmatic diversity, also requires that faculty resources be augmented by utilizing the services of superannuated academics, reputed scientists, engineers, physicians, advocates, artists, civil servants including skilled professionals, both serving and retired. It is also essential that such faculty is hired with the same degree of rigor as adopted for full-time faculty so that right type of candidates is identified for such assignments. It is also necessary to have uniformity and transparency in the process of hiring adjunct faculty in the institutions of higher education.

2. OBJECTIVES

- i) To develop a useful and viable collaboration between institutions and industry and enhancing quality of education and skills by involvement of academicians, scholars, practitioners, policymakers and skilled professionals in teaching, training, research and related services on regular basis;
- ii) To attract distinguished individuals who have excelled in their field of specialization like science and technology, industry, commerce, social research, media, literature, fine arts, civil services and public life into the academic arena, to enrich the overall learning processes by bringing external perspectives to regular

teaching. Such interactions are expected to foster trans-disciplinary approach and synergize the outside 'real world' experience with the inside intellectual pursuits in the university;

- iii) To promote the interaction of skilled professionals with the learners and facilitate the imparting of industry relevant standards in skills, acceptable nationally, which could fulfill the need for skilled workforce and also to undertake R&D in the areas related to skill education & development, entrepreneurship and employability etc;
- iv) To enable Utkal University to access the eminent teachers and researchers who have completed their formal association with the university/college, to participate in teaching, to collaborate and to stimulate research activities for quality research at M. Phil, PhD and PDF levels; and to play mentoring and inspirational role;
- v) To recognize the skills of professionals in their respective areas of excellence irrespective of their academic qualifications to impart training to the learners of skill based vocational courses in Universities and Colleges.

3. TARGET GROUPS

Professionals, experts, officials and managers having experience of working in:

- i) Teaching and research organizations supported by bodies like ICAR, ICSSR, CSIR, ICMR, DRDO, Central and State Universities, etc.;
- ii) Central and state public sector undertakings (PSUs), business corporations, NGOs and professional associations;
- iii) Civil servants (IAS / IPS / officials from Central and Provincial Services) and professionals & officials from professional councils and statutory bodies like UGC and AICTE, both serving and retired;
- iv) Skill training providers recognized by National Skills Development Corporation and / or Sector Skill Councils in their respective area for skills education and training;
- v) NRIs and PIOs working with overseas academic, research and business organizations or having a demonstrated interest in Indian issues;
- vi) Skilled professionals working in organized and unorganized sectors known for their hands-on skilling techniques and expertise.

4. ENGAGEMENT MODALITIES

Qualifications:

Candidate for adjunct faculty should satisfy the following norms:

- i) For Conventional Higher Education Courses:
 - (1) Should have the minimum qualifications as prescribed in the regulations framed by UGC / respective statutory councils from time to time. OR
 - (2) A person of eminence with or without a postgraduate or Ph.D. qualifications.
- ii) For Skill based Courses:
 - (1) Should be an accomplished professional / expert in her / his chosen field of discipline and may not necessarily possess qualifications prescribed under UGC regulations. OR
 - (2) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade / job role.

They are also expected to have an understanding of industry requirements, National Occupational Standards (NOSs) and Assessment & Certification for skills.

In addition to the above, it is expected that the adjunct faculty in both the above streams would be an accomplished scholar in her / his area of specialization and her / his association would add value to the academic programs s/he is associated with.

5. SELECTION CRITERIA

Adjunct Faculty will be appointed by the competent authority based on the recommendation of a Committee. Period of empanelment will vary from six months to three years as decided by the Utkal University on mutually agreed terms and conditions. It is expected that any application for adjunct faculty is first discussed at the department level. The department may forward the application with comments specifying the suitability of such candidate(s) in the department / institution level academic activities. If the department recommends a case for adjunct faculty, the same should be examined by a Committee comprising of following:

- a) The Vice-Chancellor or her / his nominee (Chair)
- b) Dean (Academic / Research)
- c) Head of the concerned Department.
- d) One External Expert (Nominated by the Vice-Chancellor)
- e) Registrar or equivalent person (Convener)

The strength of Adjunct faculty may not exceed 25% of the sanctioned strength of faculty at any time.

6. ROLES AND RESPONSIBILITIES:

The empaneled adjunct faculty is expected to undertake following assignments:

a. Teaching:

- i) **Conventional Higher Education Courses:** Adjunct faculty will be expected to teach courses directly related to her / his specific expertise and professional experience or the areas of her / his specialization. S/he may also contribute to the institution's activities like counseling of students, developing new course(s) and pedagogical improvements.
- ii) **Skill based Vocational Courses:** The core courses pertaining to specialized skills / trades may be imparted by the adjunct faculty from industry, Sector Skill Councils approved trainers or other persons with appropriate skill proficiency. Such faculty, imparting education and training to learners in skill-based courses, should have relevant NSQF qualifications, preferably certified by the relevant Sector Skill Council.
- iii) **Research Courses:** Adjunct faculty may also be involved in the M.Phil / Ph.D coursework based on her/his professional and research proficiency adjudged by the Utkal University.

b. Training: Adjunct faculty will be expected to facilitate the setting of workshops and labs, providing hands on training in the relevant domain areas, development of soft skills, and focus on ensuring competency-based learning outcomes among students.

c. Research: Adjunct faculty is expected to interact with and supervise the research students in the area of her / his specialization or professional proficiency. However, there should be preferably one core faculty member associated as Supervisor / Co-supervisor for smooth induction and coordination of academic procedures. The adjunct faculty may lack a traditional academic background in such case, they are not expected to contribute to the institution's research and creative mission by participating in traditional scholarly activities (i.e. they are not expected to conduct independent research and/or publish in peer-reviewed journals). Instead, he may participate by advising faculty on their research projects, serving as a liaison between the institutions and industry or government entities to identify research and/or funding opportunities or by working with faculty to identify research projects that would benefit private industry and / or government entities.

d. Services: Adjunct faculty is also expected to actively participate in service-related activities, such as sitting on departmental committees, serving as advisors to faculty

and/or undergraduate and post graduate students, helping students' network, and active collaboration with the industry / employer providing internship and job opportunities.

7. COSTS AND HONORARIUM

- a. Adjunct faculty will be provided travel cost, as per entitlement (as per Government of India), from her / his institution / place of stay and back, maximum six (06) times per academic year. No reimbursement for hiring accommodation will be permissible. However, she/he will be provided free lodging and boarding in the Guest House.
- b. S/he will be provided an honorarium of ₹1000/- (Rupees one thousand) only per lecture to a maximum of ₹4000 (Rupees four thousand) only per day of service subject to a maximum ceiling of ₹80,000 (Rupees eighty thousand) only per month. The Adjunct Faculty will work at the host institution for a minimum of one week days per visit.

8. MONITORING

At the end of assignment, every Adjunct Faculty will submit a **“Performance Report”** to the Utkal University which may be considered for her/his continuation / renewal of next tenure.

Approved by the Honourable Syndicate in its meeting held on 5 July 2019 vide Item No. 2