



## UTKAL UNIVERSITY

Vani Vihar, Bhubaneswar - 751004

### Guidelines for Engagement of Visiting Experts / Faculty

1. For Collaborative and Advanced Research / Training, the role of Visiting Experts / Faculty is very crucial. The Departments and CoEs of Utkal University encourage experts to visit Utkal University for sharing their knowledge with faculty / students / researchers and to participate in ongoing Research and Consultancy projects. The duration of the visit would vary from 3 months (short term) to 1 year (long term). Apart from payment of monthly remuneration / fee / honorarium as applicable, the connected expenditure towards local travel and incidental expenditure incurred will be reimbursed. It is expected that the Expert is available full time at Utkal University during the period of stay / engagement.
2. The purpose of the Visiting Experts program is generally to bring to Utkal University exceptional Senior Faculty members from Academia and Industry Experts who can contribute to and enrich the community's intellectual and research endeavours and international projection. Hence, in addition to regular R&D of Utkal University, Visiting Experts are expected to actively participate in a number of productive Institutional activities, such as:
  - Delivering a formal lecture
  - Engaging in formal or informal discussions with research teams
  - Undertaking Collaborative Research with faculty of Utkal University
  - Contributing towards teaching by presenting guest lectures or Faculty Seminars
  - Presenting a paper as part of Seminar / Training programs of Utkal University
3. The visiting experts will be broadly grouped under the following category:
  - a) Visiting Professor / Senior Scientist / Senior Professor
  - b) Distinguished Honorary Professor / Experts from reputed Research Institutes
  - c) Experts from Academia / Industry / Research Institutions, outside India
4. A Committee will be appointed for selection of Visiting Experts. The composition of the committee will be as follows:

a) The Vice-Chancellor, Utkal University	: Chairperson
b) The Chairperson, PG Council, Utkal University	: Member
c) The HOD / Senior Most Professor of the concerned department / CoE	: Member
d) Two experts nominated by the Vice-Chancellor	: Member
5. Experts from Academia and Industry should possess Doctoral Degree followed by 20 to 30 years of Teaching / R&D / Industrial and Consultancy experience. Industry Experts without Doctoral Degree may also be considered, provided their contributions are assessed to be equivalent or higher than the contribution expected of a Doctoral Degree. Their work shall be

assessed by their publication in **peer reviewed Journals, Patents, IPR** generated and in case of a Academicians; the number of students who have been awarded PhD under their guidance will be an important factor. The age of the incumbent shall not ordinarily exceed 70 years.

- 6. The Visiting Experts shall have a specific work program which describes the objectives, goals and deliverables. The main focus will be on identification of research problems, research guidance, and successful implementation of research projects and schemes.**
7. Based on need, the Visiting Faculty will be identified in the following manner:
  - a) The HOD / Coordinator, CoE can contact the Expert in the field and based on mutual convenience, the plan of action for utilizing the expertise of the Visiting Faculty will be drawn up. Such proposals will have specific objectives, goals and deliverables.
  - b) The Director, R&D, Utkal University can identify Experts for specific work program and make suitable arrangements for their visit. The deliverables include status report on specific area of research, methodology for implementation, feasibility analysis of technology, generation of IPR etc.
  - c) Eminent Faculties from abroad shall be invited on exchange program or during their sabbatical. It will be a residential program and the Visiting Faculty shall mandatorily stay at Utkal University and guide research work at Departments / CoEs of Utkal University.
  - d) Nomination to Visiting Faculty may also be solicited by any faculty member duly passed in the Teachers' Council.
8. Utkal University faculty and other Researchers consisting of Senior Research Fellow and Junior Research Fellow (SRF / JRF) shall form a team to work with Visiting Experts. After the tenure of the Visiting Experts, Utkal University shall endeavour to take forward such activities for furthering the research learning and know-how developed. A detailed report shall be submitted by the Visiting Faculty and the same shall be duly assessed by the R&D Committee, Utkal University. During the tenure of the Visiting Faculty; S/he will be organized workshops, brainstorming sessions, conferences, seminar etc.
9. Since very Senior Scientists / Professors from abroad will also be interested in visiting Utkal University, it is necessary to make this scheme attractive and more remunerative at par with pay of Senior Professors normally in the pay band 4: ₹37,400 - ₹67,400 with grade pay ₹10,000 and above. Hence, with the intension of attracting overseas specialists and senior Faculty from leading Academic Institutions and Industries of the world, following remuneration and other entitlements are proposed.

### Details of Honorarium

SI No	Category	Honorarium (in Rupees)
1	Visiting Faculty /Visiting Scientist at Assistant Professor level	₹60,000 per month – consolidated
2	Visiting Faculty / Visiting Scientist at Associate Professor level	₹80,000 per month – consolidated
3	Visiting Faculty / Visiting Scientist at Professor level	₹1,00,000 per month consolidated
4	Distinguished Honorary Professor	₹6,000 per day (subject to maximum 10 days per month + travel within India (for foreign travel it is to be considered on case to case basis)

***Approved by the Honourable Syndicate in its meeting held on 5 July 2019 vide Item No. 5***