TENDER CALL NOTICE

Tender in plain paper in sealed covers invited by the undersigned from the intending reputed firm those who are registered under Goods and Services Tax (GST) Act and having valid Registration No. of PAN, TIN/SRIN AND GST clearance certificate to procure the following items, AMC of different items and Insurance as mentioned below for Computer Centre, Utkal University for the year 2018-19. The last date of submission of Tender along with the required documents & EMD (1% of the total quoted price) etc. is 27.03.2019 (up to 2:00 P.M).

The tender papers are to be downloaded from the website of the University (www.utkaluniversity.nic.in) and need to deposit a crossed demand draft of Rs.1,000/- (Rupees One thousand) only (non-refundable) as tender paper cost drawn in favour of the Professor (I/c), Computer Centre, Utkal University, payable at Syndicate Bank, Utkal University Campus Branch, Bhubaneswar.

LIST OF ITEMS FOR PROCUREMENT/AMC

A. Procurement:
1. 24 port L2 Managed Switch- 10 Nos.
2. 65 AH SMF Battery for 5KVA UPS-16 Nos.
3. Three phase automatic DG set-25/30 KVA including installation - 1 No.
5. Laserjet Printer-1 No.
6. Fibre patch chord-2mtrs-10 nos.
9. HP Laserjet 1320 catridge-1No.
10. External Hard Disk(2TB)-1 No.
11. Pen Drive 64/32 GB-2 Nos.
12. DP Switch- 5 Nos.
13. Computer Chair-10 Nos.
14. 26 AH SMF Battery for 6 KVA UPS-16 Nos.

B. Annual Maintenance Contract form the Authorised Service Centre of OEM/OEM Business Partner -:
1. HP Server- 1 No.
2. Voltas Water cooler with water purifier(Eureka Forbes);-1No.
3. Honeywell make NVR(8 Channel)-1 No.
4. Honeywell make IP Camera- 4 Nos.

C. Insurance of equipements at Computer Centre
DETAILED TERMS AND CONDITIONS OF THE TENDER NOTICE

1. The bid proposals are to be sent in 03 (three) separate sealed covers i.e. mentioning (i) Technical Bid (Annexure-I) (ii) Financial Bid (Annexure-II) (iii) Tender fee & EMD. These three envelopes should be kept in one sealed envelope dully super scribed with Tender Reference No. as appended hereunder:

<table>
<thead>
<tr>
<th>Procurement/AMC/Insurance of</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
</tr>
<tr>
<td>M/s. ______________________</td>
<td>Professor (I/c)</td>
</tr>
<tr>
<td>Contact No. ________________</td>
<td>Computer Centre,</td>
</tr>
<tr>
<td>E-mail _________________</td>
<td>Utkal University Vani Vihar,</td>
</tr>
<tr>
<td></td>
<td>Bhubaneswar.</td>
</tr>
</tbody>
</table>

2. The bids without tender fees or EMD will summarily be rejected and no further communications in this regard shall be entertained. Those who are technically qualified, only their price bid shall be opened.

3. The bidders shall deposit earnest money as mentioned in shape of Bank Draft/Pay Order in favor of Professor I/c Computer Centre, Utkal University, payable at Syndicate Bank, Utkal University Campus Branch, Bhubaneswar.

4. The Tender Paper(Technical Bid) shall be opened on 27.03.2019 at 4:00 P.M. in presence of the bidders or their authorized representatives.

5. The AMC coverage period of equipments shall be for 01 (One) year and subsequently it will be renewed.

6. If, the firm becomes unwilling to honor after it is selected in due process, its EMD shall be forfeited. There shall be no over writing on the Tender paper submitted.

7. The rates quoted shall be inclusive of all Taxes /GST, transportation, delivery and installation charges.

8. The bid submitted once cannot be withdrawn.

9. The Authorities of the University reserve the right to reject any or all tender/tenders without assigning any reason thereof. The incomplete tender papers or received after the scheduled date and time shall be rejected.

10. The Authorities are not bound to accept the lowest financial bid and reserve the right to negotiate the rates and other terms and conditions with the lowest bidders.

11. All disputes arising out of the transaction shall be subject to the jurisdiction of the Hon’ble High Court, Odisha.

PROFESSOR I/C
COMPUTER CENTRE
UTKAL UNIVERSITY
Annexure-I

Technical Bid

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Items</th>
<th>Unit Price</th>
<th>Taxes (Including all @ ....%)</th>
<th>Price per Unit (Including all taxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Certified that:-

1. I/ we have read the terms and conditions governing this work of the University and hereby agree to abide by them.
2. The agency (or any of its members) has neither been blacklisted by any central or state government organization in the last five years or any litigation pending with any of these department or Course of Law.
3. The information provided as above regarding the details of firms is correct and if found to be incorrect at later stage; our bids may be summarily rejected.

Name and signature of the authorized Signatory with seal

Annexure-II

Financial Bid

Name and address of the firm _____________________________________________
_______________________________________________________________________
_______________________________________________________________________

<table>
<thead>
<tr>
<th>S1 No</th>
<th>Items</th>
<th>Unit Price</th>
<th>Taxes (Including all @ ....%)</th>
<th>Price per Unit (Including all taxes)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of the authorized Signatory with seal